



NEWS TO USE

A newsletter for PERSI employers

April 2017

- myPERSI Security Enhancement
- Roles for Sick Leave
- Seasonal Eligibility



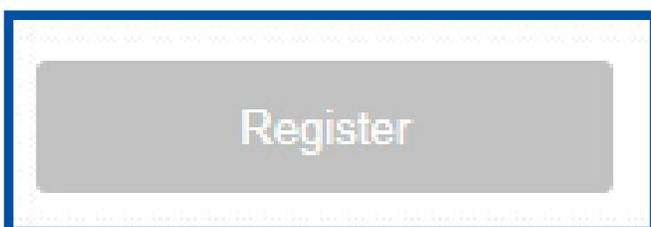
UPDATE: SECURITY ENHANCEMENTS FOR *myPERSI*

Last month we told you that some of our members' confidential information had been exposed in cyber attacks on entities other than PERSI in recent months. To prevent identity thieves from accessing PERSI member records, we temporarily suspended new registrations in the *myPERSI* member web portal while we developed a personal identification number (PIN) program, which has now been implemented. The *myPERSI* web portal is again open to new registrants.

Before using *myPERSI* for the first time, members must register using a personal identification number (PIN) that is assigned by PERSI and mailed to the address on file. If you are a member and not yet registered, you must request your PIN before registering for *myPERSI*. Request your PIN by clicking on the *myPERSI* link in the upper right area of the PERSI home page.



When the *myPERSI* registration page appears, click on "Register" at the bottom of the form.



When the *myPERSI* registration page appears, look for the "Request New PIN" button and click it.



When the next page appears, answer the questions, check the box, and click the button that says, "Request New PIN".

A letter with the new PIN will be generated and mailed to you.

Once you receive the PIN in the mail, you can go back to *myPERSI* and set up your login name and password, which you will use to login thereafter. Keep your PIN in a safe place, though, because it will be needed to verify your identity when making changes to your address or other information.

Members who were already registered in *myPERSI* prior to implementation of the PIN program can continue to access their accounts without a PIN.

SETTING UP SICK LEAVE BILLING FOR RETIREES

PERSI is responsible for managing the Sick Leave Insurance Fund (SLIRF), which is used to pay insurance premiums for qualified state and school district retirees. Our members have recently experienced increasing confusion about the roles in setting up and billing their accounts.

PERSI's role in setting up member accounts with employer sponsored insurance vendors is very limited. When a person retires, he/she should work

with the employer and insurance provider to set up the billing arrangement. Then the insurance provider must log into PERSI's Insurance Vendor Portal and register as an authorized biller on the member's account. PERSI simply pays what's billed to the member's account by the insurance provider. When a member experiencing difficulty setting up SLIRF billing approaches PERSI, we direct them back to the employer and/or the employer's chosen insurance provider to seek resolution.

ELIGIBILITY FOR SEASONAL EMPLOYEES

For PERSI purposes, a seasonal position with a city, county, irrigation district, cemetery district or mosquito abatement district is a position that lasts less than 8 consecutive months in a calendar year and is affected by weather only.

At the time of hire, the employer must submit an [RS130 Certification of 8-Month Seasonal Employment Status Form](#) to PERSI for each seasonal employee. Both the employer and the employee are required to sign the RS130 form acknowledging the employee is being hired in a seasonal position. Including a job description when submitting the RS130 makes it easier for the employer and for PERSI to ensure an employee qualifies for 8-month seasonal status. Only a small number of positions qualify for city, county, irrigation district, cemetery district or mosquito abatement district 8-month seasonal status.

Employers should verify the employee is being reported with an Employment Type of Seasonal on the base plan tab in IRIS.

Termination in IRIS is required at the end of the 8 month period. The employer must resubmit a copy of the RS130 form to PERSI showing the employee's termination date.

IF EMPLOYMENT EXCEEDS 8 MONTHS

If an employee exceeds 8 consecutive months of employment, then the position is not considered seasonal and all employment during the 8 months becomes eligible for PERSI membership. Employee and employer contributions will be required retroactive to the date of hire.

TERMINATED AT THE END OF 8 MONTHS AND HIRED FOR A DIFFERENT POSITION

If a seasonal employee is terminated at the end of 8 consecutive months and immediately hired for a different (non-seasonal) position with the same employer, the employee is not eligible for service credit for the time while they were employed as an 8-month seasonal worker. That time is specifically excluded by statute 59- 1302(14)(B)(h).

Employers are responsible for determining which of their employees meet the requirements of eligibility for PERSI membership. If you have questions about 8-month seasonal employees, or eligibility requirements in general, please contact the Employer Service Center (ESC) toll-free at 1-866- 887-9525 or 287-9525 from the Treasure Valley area.

PERSI INVESTMENT REPORT

Month to Date Report

March 16, 2017

CURRENT VALUE OF THE FUND	\$	15,926,861,909
FISCAL YEAR NET CHANGE IN ASSETS	\$	1,080,008,188
FISCAL YEAR TO DATE RETURNS		8.7%