

## USING SICK LEAVE: SCHOOL DISTRICT RETIREES



Idaho Code 33-1228 allows eligible retirees to convert half of their unused sick leave to a sick leave account that can be used to pay qualifying insurance premiums. Once converted, the unused sick leave shall be used to pay premiums for “group health, long-term care, vision, prescription drug and dental insurance programs as maintained by the employer”.

### GETTING STARTED

- Your HR office will provide PERSI with the balance of your unused sick leave, which will then be converted to a dollar value by PERSI.
- Each school district is responsible for entering into agreements with insurance companies to provide coverage to retirees. Your HR office will be able to provide you with a list of the carriers and coverage options that are available to you.
- You are responsible for directly contacting the approved carriers and enrolling in that plan.
- The insurance carrier is responsible for setting up an account in the PERSI portal and billing PERSI each month for you premiums.
- If you wish to change carriers or cancel coverage options, it is your responsibility to contact the carrier directly. The carrier will then end the deductions from your PERSI account.
- PERSI will draw down your sick leave balance to pay premiums. You will be notified when your balance is nearing depletion. You can view your sick leave balance anytime in myPERSI.

YOU are responsible for contacting the carrier directly if you have any questions or concerns about the premiums charged to your account. PERSI staff is unable to answer questions relating to coverage details or premium amounts.